

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
COUNCIL ORGANIZATIONAL MEETING**

**Community Library  
Fort Vermilion, Alberta**

**Wednesday, October 25, 2000**

**PRESENT:**

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Betty Bateman	Councillor
John Driedger	Councillor
Pat Kulscar	Councillor
Greg Newman	Councillor
Joe Peters	Councillor
Frank Rosenberger	Councillor
Wayne Thiessen	Councillor
Willie Wieler	Councillor

**ABSENT:**

**ALSO PRESENT:**

Harvey Prockiw	Chief Administrative Officer
Eva Schmidt	Executive Assistant
Bill Landiuk	Director of Corporate Services

Minutes of the Council Organizational meeting for the Municipal District of Mackenzie No. 23, held on Wednesday, October 25, 2000, in the Fort Vermilion Library, Fort Vermilion, Alberta.

**CALL TO ORDER:**

**1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:04 a.m.

**ADOPTION OF  
AGENDA:**

**2. a) Adoption of Agenda**

The following additions were made to the agenda:

9c) was moved ahead of 6a).

**MOTION 00-566**

**MOVED** by Councillor Rosenberger

That the agenda be adopted as amended.

**CARRIED**

**DELEGATION:**

**3. a) Alberta Urban Municipalities Association (AUMA)**

Reeve Neufeld welcomed Vick Bozinski, Richard Mah and Brian Undershute, from AUMA, to the meeting at 10:06 a.m.

Vick Bozinski reported that AUMA comprises of about 300 municipalities. Municipalities that have specialized municipality status can become a member of AUMA.

Richard Mah reported that AUMA is membership driven, they have an annual convention, regional seminars, workshops, place a lot of focus on groups, task forces, direct communication, advocacy with government, and are able to guide policy.

Brian Undershute discussed the role of AUMA, their vision (which is to find ways to help municipalities ease the burden), AUMA help desk, and a one window customer service desk. Membership fees are population based.

Reeve Neufeld thanked the delegation and they left the meeting at 10:46 a.m.

Reeve Neufeld turned the Chair over to the CAO, Harvey Prockiw.

**ELECTION:**

**4. a) Election of Reeve**

CAO, Harvey Prockiw, opened the floor for nominations for the position of Reeve.

First call for nominations: Walter Sarapuk nominated Pat Kulscar.  
Pat Kulscar accepted the nomination.

Greg Newman nominated Bill Neufeld.  
Bill Neufeld accepted the nomination.

Second call for nominations: No nominations received.

Third call for nominations: No nominations received.

**MOTION 00-567**

**MOVED** by Councillor Rosenberger

That nominations cease.

**CARRIED**

Election for Reeve was conducted by secret ballot. Harvey Prockiw and Eva Schmidt counted the ballots.

CAO Prockiw declared Bill Neufeld elected to the position of Reeve.

**MOTION 00-568**

**MOVED** by Councillor Bateman

That the ballots for the election of Reeve be destroyed.

**CARRIED**

CAO Prockiw destroyed the ballots.

**4 b) Election of Deputy Reeve**

CAO, Harvey Prockiw, opened the floor for nominations for the position of Deputy Reeve.

First call for nominations: Betty Bateman nominated Frank Rosenberger.  
Frank Rosenberger accepted the nomination.

Willie Wieler nominated Pat Kulscar.  
Pat Kulscar accepted the nomination.

Wayne Thiessen nominated Willie Wieler.  
Willie Wieler declined the nomination.

Second call for nominations: No nominations received.

Third call for nominations: No nominations received.

**MOTION 00-569**

**MOVED** by Councillor Sarapuk

That nominations cease.

**CARRIED**

Election for Deputy Reeve was conducted by secret ballot. Harvey Prockiw and Eva Schmidt counted the ballots.

CAO Prockiw declared a tie.

The CAO placed the names of both Pat Kulscar and Frank Rosenberger into a hat.

Sergeant White of the Fort Vermilion RCMP detachment draw a name out of the hat and gave it to the CAO.

CAO Prockiw declared Councillor Rosenberger elected to the position of Deputy Reeve.

**MOTION 00-570**

**MOVED** by Councillor Newman

That the ballots be destroyed.

**CARRIED**

4. a) i) **Oath of Reeve**

Sergeant Colin White conducted the affidavit for Reeve. Bill Neufeld made a public oath of office and signed an affidavit for the position of Reeve.

4. b) i) **Oath of Deputy Reeve**

Sergeant Colin White conducted the affidavits for the Deputy Reeve. Frank Rosenberger made a public oath of office and signed an affidavit for the position of Deputy Reeve.

9 c) **Policy ADM028 – To Establish Council Committees**

**MOTION 00-571** **MOVED** by Councillor Rosenberger

That policy ADM028 – To Establish Council Committees be rescinded.

**CARRIED**

**APPOINT**

**REPRESENTATIVES: 6. a) **Mackenzie Municipal Services Agency****

Reeve Neufeld and Deputy Reeve Rosenberger both volunteered to sit on the Mackenzie Municipal Services Agency.

**MOTION 00-572** **MOVED** by Councillor Bateman

That Reeve Neufeld be appointed as member and Councillor Rosenberger be appointed as alternate member to the Mackenzie Municipal Services Agency.

**CARRIED**

6. b) **Alberta Association of Municipal Districts and Counties**

Council decided it was not necessary to appoint someone to the Alberta Association of Municipal Districts and Counties, as they have not had a committee meeting in a couple of years.

6. c) **Family & Community Support Services**

**MOTION 00-573** **MOVED** by Councillor Newman

That no members be appointed to the Family and Community Support Services.

**CARRIED**

6. d) **Fish and Wildlife Advisory Committee**

**MOTION 00-574**

**MOVED** by Councillor Kulscar

That Councillor Newman be appointed to the Fish and Wildlife Advisory Committee.

**CARRIED**

6. e) **Fort Nelson Highway Committee**

**MOTION 00-575**

**MOVED** by Councillor Sarapuk

That no representation be appointed to the Fort Nelson Highway Committee.

**CARRIED**

6. f) **Highway 58 Connector Committee (Mustus Road Society)**

**MOTION 00-576**

**MOVED** by Councillor Wieler

That the same three members be appointed to Highway 58 and Highway 88 Committees.

**CARRIED**

6. g) **Highway 88 Paving and Building Committee**

**MOTION 00-577**

**MOVED** by Reeve Neufeld

That Councillor Newman, Councillor Driedger and Councillor Wieler be appointed to the Highway 58 Connector Committee as well as the Highway 88 Paving and Building Committee.

**CARRIED**

6. h) **Hutch Lake Committee**

**MOTION 00-578**

**MOVED** by Councillor Wieler

That the Hutch Lake Committee be eliminated.

**CARRIED**

6. i) **Mackenzie Economic Development Corporation**

**MOTION 00-579**

**MOVED** by Councillor Newman

That Councillor Kulscar be appointed to the Mackenzie Economic Development Corporation.

**CARRIED**

6. j) **Mackenzie Forest Education Society & Footner Forest Liaison Committee**

**MOTION 00-580**

**MOVED** by Reeve Neufeld

That Councillors Sarapuk and Thiessen be appointed as members to the Mackenzie Forest Education Society and Footner Forest Liaison Committee and that Councillor Bateman be appointed as alternate.

**CARRIED**

6. k) **Mackenzie Housing Management Board**

**MOTION 00-581**

**MOVED** by Councillor Rosenberger

That Councillor Driedger be appointed as Council member to the Mackenzie Housing Management Board and that William Dainard and Noreen McAteer from Fort Vermilion and Wally Schroeder and George Janzen from La Crete be appointed as members at large.

**CARRIED**

6. l) **Mighty Peace Tourist Association**

**MOTION 00-582**

**MOVED** by Councillor Bateman

That Councillor Rosenberger be appointed to the Mighty Peace Tourist Association.

**CARRIED**

6. m) **Northwest Corridor Development Corporation**

**MOTION 00-583**

**MOVED** by Councillor Newman

That the appointment to the Northwest Corridor Development Corporation be postponed until after Mike Osborne's report to Council.

**CARRIED**

**6. n) Prairie Farm Rehabilitation Administration Liaison**

**MOTION 00-584**

**MOVED** by Councillor Sarapuk

That Councillor Peters be appointed to the Prairie Farm Rehabilitation Administration Liaison.

**CARRIED**

**6. o) Tolko Footner Regional Public Advisory Committee**

Councillor Sarapuk reported that the Tolko Public Advisory Committee changed their name to Tolko Footner Regional Public Advisory Committee.

**MOTION 00-585**

**MOVED** by Councillor Rosenberger

That Councillor Sarapuk be appointed to the Tolko Footner Regional Public Advisory Committee.

**CARRIED**

**6. p) Upper Hay Forest Area Community Timber Permit Program**

**MOTION 00-586**

**MOVED** by Reeve Neufeld

That Councillor Wieler be appointed to the Upper Hay Forest Area Community Timber Permit Program.

**CARRIED**

**6. q) Regional Landfill Authority**

Councillors Bateman, Rosenberger, and Thiessen volunteered to sit on the Regional Landfill Authority.

Election was conducted by secret ballot.

Harvey Prockiw and Eva Schmidt counted the ballots.

CAO Prockiw declared Councillor Thiessen and Councillor Rosenberger elected to the Regional Landfill Authority.

**MOTION 00-587**                    **MOVED** by Councillor Peters

That the ballots be destroyed.

**CARRIED**

Council asked that the Regional Landfill Authority policies and terms of reference be brought to a future Committee of the Whole.

**6.        r)        Cooperative Management Planning Board**

**MOTION 00-588**                    **MOVED** by Councillor Newman

That Councillor Thiessen be appointed to the Cooperative Management Planning Board.

**CARRIED**

The CAO recessed the meeting at 12:07 p.m.

The CAO reconvened the meeting at 1:00 p.m.

**COUNCIL**  
**COMMITTEES:**

**7.        a)        Agricultural Service Board**

Greg Newman and Joe Peters volunteered to sit on the Agricultural Service Board.

**MOTION 00-589**                    **MOVED** by Councillor Sarapuk

That Councillor Newman and Councillor Peters be appointed to the Agricultural Service Board.

**CARRIED**

**MOTION 00-590**                    **MOVED** by Councillor Wieler



That Les Coulthard and Martin Wieler be appointed as members at large to the Agricultural Service Board.

**DEFEATED**

**MOTION 00-591**      **MOVED** by Councillor Newman

That Martin Wieler and Richard Marshall be appointed as members at large to the Agricultural Service Board.

**CARRIED**

7.      **b)**      **Assessment Review Board**

**MOTION 00-592**      **MOVED** by Councillor Newman

That Councillor Kulscar be appointed as member to the Assessment Review Board and Councillor Driedger be appointed as alternate.

**CARRIED**

**MOTION 00-593**      **MOVED** by Councillor Kulscar

That Les Coulthard be appointed as member at large to the Assessment Review Board and that the member at large positions be re-advertised in the new year to fill the requirement.

**CARRIED**

7.      **c)**      **M.D. of Mackenzie Library Board**

Councillors Bateman and Rosenberger volunteered to sit on the M.D. of Mackenzie Library Board. Councillor Rosenberger withdrew his name.

**MOTION 00-594**      **MOVED** by Councillor Thiessen

That Councillor Bateman be appointed to the M.D. of Mackenzie Library Board.

**CARRIED**

7.      **d)**      **Public Safety Services Committee (Disaster Services)**

**MOTION 00-595**

**MOVED** by Reeve Neufeld

That the appointment to the Public Safety Services Committee be postponed until the disaster plan has been drafted.

**CARRIED**

**7. e) Recreation Boards**

**MOTION 00-596**

**MOVED** by Reeve Neufeld

That Council continue to appoint one member to each recreation board.

**CARRIED**

Council asked that the role of the councillor representative at the Recreation Board meetings be defined.

Councillor Newman and Councillor Rosenberger volunteered to sit on the Fort Vermilion Recreation Board. Councillor Wieler volunteered to sit on the La Crete Recreation Society, Councillor Kulscar volunteered to sit on the High Level Recreation Board and Councillor Bateman volunteered to sit on the Zama Recreation Board.

The member for the Fort Vermilion Recreation Board was elected by a show of hands.

The CAO declared Councillor Newman as the member for Fort Vermilion Recreation Board.

**7. f) Subdivision and Development Appeal Board**

**MOTION 00-597**

**MOVED** by Councillor Driedger

That Councillor Sarapuk be appointed as member to the Subdivision and Development Appeal Board and that Councillor Kulscar be appointed as alternate.

**CARRIED**

**MOTION 00-598**

**MOVED** by Councillor Kulscar

That Pat Heglund, Wally Schroeder and Richard Marshall be appointed as members at large to the Subdivision and Development Appeal Board.

**CARRIED**

7. g) Veterinary Advisory Committee

MOTION 00-599

MOVED by Councillor Newman

That Councillor Peters be appointed to the Veterinary Advisory Committee.

**CARRIED**

MOTION 00-600

MOVED by Councillor Sarapuk

That Wendy Parkin and Les Coulthard be appointed as members at large to the Veterinary Advisory Committee.

**CARRIED**

7. h) Veterinary Services Incorporated

MOTION 00-601

MOVED by Councillor Kulscar

That Councillor Sarapuk be appointed to the Veterinary Services Incorporated.

**CARRIED**

**AD HOC  
COMMITTEES:**

8. a) Airport and Airport Operations Committee

MOTION 00-602

MOVED by Councillor Newman

That the Airport and Airport Operations Committee be eliminated.

**CARRIED**

8. b) Developer's Agreement Task Force

The Developer's Agreement Task Force will remain as is.

8. c) Zama/Hay Special Places 2000 Task Force

The Zama/Hay Special Places 2000 Task Force will remain as is.

**8. d) Hutch Lake Development Committee**

The Hutch Lake Development Committee will remain as is.

The Hutch Lake Development Committee – establishing the terms of reference should be brought to a Committee of the Whole meeting.

**Wolverine Special Places 2000**

Wolverine Special Places 2000 recommendation to the Minister is to be brought to the Committee of the Whole meeting.

**BYLAWS:**

**9. a) Bylaw 209/00 – To Provide the Organizational and Procedural Matters Council, Council Committees and Councillors**

Administration will bring back an amendment to Bylaw 209/00 allowing the Organizational meeting to be held at 9:00 a.m.

**9. b) Bylaw 219/00 – To Provide for Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members**

No changes were recommended for Bylaw 219/00.

**9. d) Establish Council Meeting Dates, Times and Places for 2001**

**MOTION 00-603**

**MOVED** by Councillor Wieler

That Council establish Council meeting dates for the year 2001 as follows:

January 9	Committee of the Whole	10 a.m.	Fort Vermilion
	Regular Council	1 p.m.	Fort Vermilion
23	Committee of the Whole	4 p.m.	La Crete
	Regular Council	7 p.m.	La Crete
February 6	Committee of the Whole	10 a.m.	Fort Vermilion
	Regular Council	1 p.m.	Fort Vermilion
February 20	Committee of the Whole	4 p.m.	Fort Vermilion
	Regular Council	7 p.m.	Fort Vermilion
March 6	Committee of the Whole	10 a.m.	Fort Vermilion
	Regular Council	1 p.m.	Fort Vermilion
20	Committee of the Whole	4 p.m.	High Level
	Regular Council	7 p.m.	High Level
April 3	Committee of the Whole	10 a.m.	Fort Vermilion
	Regular Council	1 p.m.	Fort Vermilion
18 (Wed)	Committee of the Whole	4 p.m.	Zama
	Regular Council	7 p.m.	Zama

May	8	Committee of the Whole	10 a.m.	Fort Vermilion
		Regular Council	1 p.m.	Fort Vermilion
	22	Committee of the Whole	4 p.m.	La Crete
		Regular Council	7 p.m.	La Crete
June	5	Committee of the Whole	10 a.m.	Fort Vermilion
		Regular Council	1 p.m.	Fort Vermilion
	19	Committee of the Whole	4 p.m.	Zama
		Regular Council	7 p.m.	Zama
July	3	Committee of the Whole	10 a.m.	Fort Vermilion
		Regular Council	1 p.m.	Fort Vermilion
	17	Committee of the Whole	4 p.m.	High Level
		Regular Council	7 p.m.	High Level
August	7	Committee of the Whole	10 a.m.	Fort Vermilion
		Regular Council	1 p.m.	Fort Vermilion
	21	Committee of the Whole	4 p.m.	Fort Vermilion
		Regular Council	7 p.m.	Fort Vermilion
September	4	Committee of the Whole	10 a.m.	Fort Vermilion
		Regular Council	1 p.m.	Fort Vermilion
	18	Committee of the Whole	4 p.m.	La Crete
		Regular Council	7 p.m.	La Crete
October	2	Committee of the Whole	10 a.m.	Fort Vermilion
		Regular Council	1 p.m.	Fort Vermilion
	16	Committee of the Whole	4 p.m.	Zama
		Regular Council	7 p.m.	Zama
November	6	Committee of the Whole	10 a.m.	Fort Vermilion
		Regular Council	1 p.m.	Fort Vermilion
	20	Committee of the Whole	4 p.m.	High Level
		Regular Council	7 p.m.	High Level
December	4	Committee of the Whole	10 a.m.	Fort Vermilion
		Regular Council	1 p.m.	Fort Vermilion
	18	Committee of the Whole	4 p.m.	Fort Vermilion
		Regular Council	7 p.m.	Fort Vermilion

**CARRIED**

**MOTION 00-604**

**MOVED** by Councillor Thiessen

That Council request to meet with the Minister of Municipal Affairs at the Alberta Association of Municipal Districts and Counties convention.

**CARRIED**

**MOTION 00-605**

**MOVED** by Councillor Thiessen

That Reeve Neufeld be authorized to attend the Mackenzie Pork Open House on Saturday, October 28, 2000.

**CARRIED**

**OTHER BUSINESS:** 10. a)

There were no items under this heading.

**ADJOURNMENT:** 11. a) **Adjournment**

**MOTION 00-606** **MOVED** by Councillor Newman

That the meeting be adjourned at 2:04 p.m.

**CARRIED**

These minutes were adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2000.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Eva Schmidt, Executive Assistant

Approved:

\_\_\_\_\_  
Sandra Cross, Official Administrator